



Evergreen Indigenous Advancement Program 2016

COMMUNITY INFORMATION SESSIONS

The Australian Taxation Office is currently looking for Indigenous Australians to start an exciting career within the organisation as a part of our Evergreen Program.

The APS2 Evergreen Indigenous Advancement Program

The APS2 Evergreen Indigenous Advancement Program is open only to Indigenous Australians. It is a development program that will build your skills and knowledge through structured training and development. The program will challenge you through a variety of work placements where you will deal with clients, analyse taxpayer needs, assess the integrity of taxpayer accounts and perform administrative duties.

Successful applicants will be employed at the APS2 level with a starting salary of over \$50,000. Participants who successfully complete the 18 month program (including a 12 month probation period) will be offered permanent employment and may be advanced to the next classification level (APS3) with a pay increase.

During the program participants will be provided a program manager to provide ongoing assistance and support and personalised advice on their career progression.

During your time on the Evergreen program, you will be expected to:

- Be ready and committed for a demanding full time job
- Be committed to the future direction of the ATO and delivering the right outcomes to our community
- Have a high level of professionalism both internally and externally in order to maintain the reputation of the ATO
- Solve problems by researching information on tasks and responsibilities
- Answer telephone queries from taxpayers and make calls to tax payers regarding tax obligations
- Apply computer skills to use office systems and software applications
- Assist more senior ATO employees.

To be eligible for the Evergreen program, you must have:

- A customer focus and will put our clients at the centre of everything you do
- A commitment to self-development
- Previous work experience and/or strong educational level
- A general working knowledge of Microsoft Office applications including Outlook, Word and Excel
- Common sense and an ability to work through problems
- The ability to work well with, and communicate with others

You must be able to provide written evidence that you:

- are of Australian Aboriginal or Torres Strait Islander descent
- identify as an Australian Aboriginal or Torres Strait Islander
- are accepted as an Australian Aboriginal or Torres Strait Islander in the community in which you live or have lived
- are an Australian citizen (section 22 of the Public Service Act 1999 requires APS employees to be Australian citizens)

The Evergreen Program is currently recruiting to the following sites:

Victoria Geelong Melbourne Metro (Box Hill, CBD, Dandenong, Moonee Ponds)	Queensland Chermside Townsville	NSW Albury Newcastle Parramatta Penrith Wollongong	ACT Tasmania SA WA	Canberra Hobart Adelaide Perth
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Information sessions will be held between the 13th and 19th August. To find out more about the recruitment process, the requirements of the role and to meet existing ATO staff, attend one of the following information sessions.

Evergreen Information Sessions:

<p>Adelaide Tandanya Aboriginal Organisation 253 Grenfell St Adelaide 13 August 2015 10.00 – 11:30am 1.00 – 2.30pm Alison: 08 8224 3200 Map: http://bit.ly/1IegA56</p>	<p>Perth Aboriginal Workforce Development Centre Level 7, 3 Forrest Place, Perth WA 18 August 2015 10.00 to 11.30 am 2.30 to 4.00pm All staff: 08 9224 6535 Map: http://bit.ly/1SA9iRb</p>
<p>Melbourne Metro Korin Gamadji Institute, Richmond Football Club, Punt Road Oval, Yarra Park Richmond, Victoria, 3121 17 August 2015 10.30 to 12.00 noon 3.30 to 5.00pm Liz Allen 0488 018 843 Map: http://bit.ly/1JH74JY</p>	<p>Parramatta Lake Parramatta Meeting Room Off Lackey St Bourke St North Paramatta, NSW, 2148 13 August 2015 10.00 to 11.30am 3.30 to 5.00pm Office Manager: 02 98522700 Map: http://bit.ly/1IIZtK7</p>
<p>Townsville Rasmussen Community Centre 1/43 Allambie Lane Rasmussen Townsville QLD 4815 19 August 2015 10.00 to 11.30am 1.00 to 2.30pm Tracey: 07 4774 0144 Map: http://bit.ly/1Ieh4bh</p>	<p>Penrith Penrith Panthers Function Room 123 Mulgoa Road Penrith NSW 2750 14 August 2015 10 to 11.30am 3.30 to 5.00pm Events Manager: 1800 061 991 Map: http://bit.ly/1MHcnuQ</p>
<p>Newcastle Yamuloong, 71 Prospect Road, Garden Suburb, Newcastle 19 August 2015 11.00 to 12.30pm 1.30 to 3.00pm Areba: 02 4943 6877 Map: http://bit.ly/1M684sP</p>	<p>Wollongong Rivenwood Centre (Just behind McDonalds) 93-109 Princes Hwy Dapto NSW 17 August 2015 10 to 11.30am 3.30 to 5pm Admin officer: 02 4221 3776 Map: http://bit.ly/1N6qdUw</p>
<p>Brisbane Aboriginal Employment Strategy 3/63 Annerley Road Woolloongabba, QLD 4102 13 August 2015 9.00 to 10.30am 1.30 to 3.00pm Enquiries: 07 31237150 Map: https://goo.gl/maps/kO1uW</p>	<p>Canberra Griffiths Neighbourhood Hall Meeting Room 55 Stuart St, Griffiths, Canberra ACT 19 August 2015 12.30 to 2pm 3.00 to 4.30pm Kirsten: 02 61264700 Map: http://bit.ly/1K0G9Vi</p>
<p>Geelong Narana Aboriginal Cultural Centre 410 Torquay Rd Grovedale VIC 18 August 2015 10.00 to 11.30am 3.30 to 5.00pm Kirsten: 03 5241 5700 Map: http://bit.ly/1M68aRn</p>	<p>Albury Albury Land Council 917 Chenery street Albury NSW 2640 18 August 2015 9.30 to 11.00am 12.00 to 1.30pm Office Manager: 02 6025 7075 Map: http://bit.ly/1IjnPGB</p>
<p>Hobart Aboriginal Health Service Conference Room 56 Patrick Street Hobart TAS 14 August 2015 10 to 11.30am 3.30 to 5pm Helen: 03 6234 0700 Map: http://bit.ly/1IJpfdT</p>	

For Details Visit <http://www.destination.ato.gov.au/our-programs/indigenous-programs/evergreen-indigenous-advancement-program/>

Email: info@ochreworkforcesolutions.com.au

TESTIMONIALS

Stacey Moore tells of her experience of the program



Before joining the ATO Evergreen Advancement Program the majority of my working career was with Australia Post. Armed with my Year 12 Certificate and a Cert III in Retail Operations I was looking for a career change that would provide job stability as this is a necessity being a mother of 2 children.

I did doubt whether I was the right type of employee the ATO was seeking having little tax knowledge but I was very excited when I was informed that I had been successful in gaining a position on the program. I felt I would be able to challenge myself and there would be opportunity for career development as well.

The position would also provide me a generous starting wage and flexible work hours which would allow me to balance home & work life which was very important to me as well as a secure full time job upon successful completion of the program

I completed 2 rotations during the program. Both business areas had challenges but the training, support and guidance from our program managers, team leaders and fellow colleagues was in abundance and that contributed to me successfully completing the program.

Our culture is openly embraced by the ATO. I have participated in the Indigenous Roundtable Forum and contributed to various local NAIDOC and Harmony Day celebrations within my local office which I found very rewarding.

I am big supporter of the Evergreen Advancement Program and would encourage anybody thinking about applying to do so. There is a lot of encouragement for career development and if you are willing to apply yourself to the position and be open to increasing your skills and knowledge then there are plenty of opportunities within the ATO for you. I thoroughly enjoyed my time throughout the program and am extremely proud to have a full time job with a respected organisation being the ATO which I am grateful for.



Stacey Moore (Parramatta)



"I aspire to be the manager of a team in the future, so I can be a large part of helping staff with their development and providing support."

Lilli Hooper



"The program is a great way to begin a career with the ATO."

Rebecca Milgate



"One of the standout events during the program was the Indigenous forum, which effected change by highlighting how to improve co-operation for all workers."

Graham Anderson



"I would not hesitate in recommending the program to anyone looking at kick starting their career in a diverse yet supportive organisation."

Tabitha Martin